

Parish Liaison Meeting

Date: Thursday, 26th October, 2017

Time: 6.30 pm

**Venue: Community Space, Keynsham - Market Walk,
Keynsham**

The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

Chair of the Meeting: Councillor Cherry Beath

Group Leaders: Councillor Robin Moss and Councillor Dine Romero

Group Spokespersons: Councillor Sarah Bevan and Councillor Lin Patterson

Cabinet Members: Councillor Tim Warren (Leader of the Council and Conservative Group Leader), Councillor Charles Gerrish (Cabinet Member for Finance and Efficiency, Conservative Deputy Group Leader North East Somerset), Councillor Bob Goodman (Cabinet Member for Development and Neighbourhoods), Councillor Paul May (Cabinet member for Children and Young People), Councillor Paul Myers (Cabinet Member for Economic and Community Regeneration), Councillor Vic Pritchard (Cabinet Member for Adult Care, Health and Wellbeing), Councillor Mark Shelford (Cabinet Member for Transport and Environment) and Councillor Karen Warrington (Cabinet Member for Transformation and Customer Services)

ALCA Representatives: Rosemary Naish and Clive Fricker

Chief Executive and other appropriate officers
Press and Public

NOTES:

1. Inspection of Papers:

Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points**:- Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. Details of decisions taken at this meeting

can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet
www.bathnes.gov.uk/webcast The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. Public Speaking at Meetings

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. Supplementary information for meetings

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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PLEASE NOTE:

BEFORE THE MEETING

Councillor Paul Myers, Cabinet Member for Economic and Community Regeneration will hold a surgery between 5.30pm and 6.30 pm for parish representatives to raise any specific issues with him.

AFTER THE MEETING

The Meeting will be followed by a 30-minute meeting chaired by Martin Shields, Divisional Director – Environmental Services, for the representatives of parishes who have the Parish Sweeper scheme in their areas. Carol McLellan, Group Manager – Neighbourhood Environmental Services will be in attendance for this session.

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A G E N D A

OPPORTUNITY FOR PRE-MEETING DISCUSSION WITH COUNCILLOR PAUL MYERS

Councillor Paul Myers, Cabinet Member for Economic and Community Regeneration, will be available from 5.30pm to discuss any issues that parish representatives wish to raise with him before the meeting.

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as follows:

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to one of the named assembly points. The designated exits are sign-posted. Arrangements are in place for the safe evacuation of disabled people. The assembly points are: the front and rear of Riverside, Temple Street.

3. APOLOGIES FOR ABSENCE

4. URGENT BUSINESS AS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF PREVIOUS MEETING (Pages 7 - 12)

6. UPDATE FROM THE LEADER OF BATH AND NORTH EAST SOMERSET COUNCIL

The Leader, Councillor Tim Warren, will address the meeting about

(a) update on the Budget

7. UPDATE FROM THE CABINET MEMBER FOR ECONOMIC AND COMMUNITY REGENERATION, COUNCILLOR PAUL MYERS

Councillor Myers will update the meeting on

- (a) the Parish Charter
- (b) the Parish Sweeper scheme
- (c) the Community Empowerment Fund

8. UPDATE FROM THE DIVISIONAL DIRECTOR - ENVIRONMENTAL SERVICES

Martin Shields will update the meeting on issues in his service, including:

(raised by Charlcombe)

- Ensuring potholes do not become a safety issue this winter.
- Road safety & visibility issues on footpaths re hedges and verges
- B&NES policy on speed restrictions through village centres & outside schools, and flashing speed signs being turned off
- Joint Transport Strategy

(raised by Batheaston)

- Perception that services are better in Bath, specifically, grass-cutting and bin collections

9. PLANNING UPDATE

Issues raised by Englishcombe PC and answers (in italics) provided by the Planning Service:

1. Feedback on decisions contrary to Parish Council recommendations

This is a difficult question to answer in general terms and we would be happy to look at particular examples and offer feedback. Generally speaking, most Parish Council comments are clearly reasoned and based upon planning grounds. There can of course however be differences in views between parties about the degree to which a proposal complies with planning policy. There is an element of judgement in planning decision making and therefore even when applying the correct policies there is scope for different conclusions to be reached on whether a scheme complies with the relevant policies. In this context it is not surprising that the views of Parish Councils and Officers do not always align. For each application an Officer report is produced which explains the rationale behind the decision taken and takes into account any contrary views. As a starting point this is a good place to look because it should be clear from the report the reasoning behind the decision. The Case Officers are always available, at any stage of the application process, to discuss cases and to provide clarification.

As a general point of guidance, representations will be most effective when they focus upon planning issues only and have regard to and draw reference to Development Plan and National planning policies. This is the framework guiding planning decision making by the service.

2. Community Infrastructure Levy. Further clarity is requested on how the strategic portion is allocated. The Infra-structure Delivery Programme (IDP)/Development Plan which would explain this is not available on the B&NES website, and the Regulation

123 list is dated Feb 2015, so appears out of date, and in any case does not provide detail.

- *The strategic portion of CIL must be spent on the infrastructure needed to support the District's growth strategy as set out in the Core Strategy/Local Plan. These are funds which would previously have been secured via s.106 for items like schools, open space and transport but is now secured via CIL. The key determinant of CIL spend is the Infrastructure Delivery Plan. The opportunity to spend CIL income on more local items is provided by the local portion of CIL.*
- *The IDP is available on the B&NES website and is regularly updated to reflect new information. The IDP is currently being reviewed. The Regulation 123 List sets out the broad categories of types of infrastructure which are eligible for CIL and is not meant to be the mechanism for agreeing CIL spend.*
- *In the interests of transparency and clarity, B&NES Cabinet will be reviewing the CIL Spend Protocol at its meeting in November. This report will refer to the potential to further assist town & Parish Councils with managing their Local CIL spend arrangements.*

10. BROADBAND UPDATE

The following has been raised by Charlcombe PC:

- An update is requested on the pilot announced on 4/9/2017. When will this begin and who will be included? Will mobile phone signals be included?

Duncan Kerr, Team Manager Business Growth, will update the meeting.

11. DATES OF FUTURE MEETINGS

Delegates are invited to agree the following dates for Parish Liaison Meetings in 2018-19:

28th February 2018
24 October 2018
20 February 2019

In addition a half-day conference for parishes is proposed for June 2018 on a date to be agreed.

12. ANY OTHER BUSINESS

The Committee Administrator for this meeting is Sean O'Neill who can be contacted on 01225 395090.